

JOB DESCRIPTION

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| EMPLOYEE: | Vacant |
| POSITION: | Port Mechanic |
| RESPONSIBLE TO: | Terminal Facilities Manager Electrical / Mechanical Supervisor |
| RELATIONSHIPS WITH: | Maintenance Team Management Team Operations Team Customers and Port Users External Suppliers and contractors |
| EFFECTIVE DATE: | TBA |

PURPOSE OF THE POSITION:

To ensure safe, consistent and effective delivery of plant maintenance and mechanical services. Generally contribute to the efficient operation of the Northport Facility.

Functions of the Role:

Various operational activities including but not limited to:

- Carry out high quality repairs / maintenance and fault finding to Northport's fleet.
- Perform repairs and maintenance activities to best practice standards and in a timely manner.
- Take a preventative and holistic approach when working on the equipment.
- Complete appropriate maintenance/service records and other documentation.
- Ensure that all work is conducted safely and compliantly at all times and in accordance with legislative requirements, including use of appropriate PPE provided by Northport.
- Maintain a tidy, safe and professional workshop at all times.
- Support operational and customer meetings, such as tool-box meetings.
- Identification and implementation of operational process improvements.
- Provide training for other staff in basic plant maintenance / daily checks and other areas that may be required.
- Other operational duties as may be required.

Essential Skills:

- Qualified and experienced trade certified mechanic with heavy plant and equipment or demonstrable equivalent experience;
- Full Drivers Licence with further endorsements beneficial;
- Committed, proactive approach to health and safety;
- Practical knowledge of maintenance systems and associated computer skills (e.g.: Outlook, Word and Excel);
- Strong service orientation with the ability to define and meet customer requirements;
- Flexibility and the ability to work effectively both individually and as part of a team.

Desirable:

- Detailed knowledge of heavy forklifts used in port operations;
- Commercial acumen relating to supply of materials and provision of mechanical services to customers;
- Knowledge of industry related legislation, including Health & Safety in Employment Act.