



Northport Driver Induction Notice.

1. Northport as a heavy industrial worksite, has any number of potentially hazardous situations due to the size and number of heavy machines on site (in many cases visibility is restricted by carrying cargo and also by stored cargo). All port users driving or working on site must be aware of these issues and proceed with caution around such areas. From a Health and Safety perspective:
 - Hi-visibility jackets are required to be worn on site at all times
 - Helmets are required to be worn if not in vehicles and in work areas (berth, log storage area, dechaining area, cargo area behind third berth)
 - Safety footwear to be worn at all times
 - Never approach machinery from blind areas and always make yourself as visible as possible
 - Truck drivers must be visible to machines unloading at all times

2. The speed limit for **ALL** vehicles inside the security perimeter of Northport's site is **30km/hr**. Trucks arriving into truck free lane and weighbridge lane must decrease speed to **10km/hr** at the start of the fenced entry off Marsden Point Highway. In or around areas like the weighbridge, dechaining areas, the Storage shed and work areas this further reduces to **5km/hr**. All roads within the port need to be treated as if you were on a standard road:
 - STOP at Stop signs
 - GIVE WAY at Give Way signs
 - Do not stop in the middle of a road to talk with someone – pull over first
 - Only park on unloading zones around the log storage area and don't block the road – this is a two way road for general port access
 - Check when pulling off weighbridge, de-chaining areas and the trailer gantry's – these are secondary sites and not the main road, so you need to give way
 - All incidents on site should be notified to Northport staff prior to leaving

NOTE CAREFULLY – Northport Ltd is operating a speed radar detection system and this may be in use at anytime of the day or night.

Failure to comply with the above information may result in being refused access to the port in future.

3. Northport is a Customs Controlled Area under the Customs and Excise Act 1996, is also governed by security regulations under the Maritime Security Act 2004 and must comply with MAF requirements under the Biosecurity Act 1993.

Access to the port is governed by these three acts and all users must meet requirements laid out by the port pertaining to these acts.

- **All vehicles entering or leaving the port must swipe for entry/exit if authorised with a card** (i.e. you are not entitled to follow another vehicle into or out of the port as a result of them lifting the barrier with their swipe card – doing so may mean you are denied access in the future)
- For those without cards you need to be authorised through the gatehouse for access
- Drivers should go directly to their designated area of business (if unsure get directions from the gatehouse) and leave by designated routes – the berth area and two way road at the rear of the berth are generally off limits unless directed there by marshalling companies for discharge purposes – this can be a busy and dangerous area so beware of other users and don't block roads or cargo operations
- Drivers should keep their Photo ID cards on them at all times when on the port and produce them when required by Northport staff
- Unauthorised individuals are not permitted to enter the port in vehicles at any time – if you arrive with a passenger they will be required to disembark at the entry barriers and wait outside the port till the truck leaves the port – this is non-negotiable so don't put our security staff in a difficult position
- If you are at the port to drop off or pick up cargo to take out make sure you have the **correct documentation** – if you don't you will either have to wait or may not be able to do anything at all. **If leaving with cargo** you are required to **hand a despatch docket to the Gatehouse staff as you leave** – you will not be able to exit without doing this
- Northport is a private work site – if Northport staff (after identification) give you any instructions they should be carried out immediately

Our aim at Northport is to have a safe working environment, all users need to follow the above rules so we can achieve this and ensure you don't leave the wharf area in an ambulance.

Thank You.

Northport Ltd