

# Diving Operations Request



**This form must be submitted for Northport Ltds approval 24hrs before any diving operation can commence at or from its site**

Dive Company: \_\_\_\_\_

Date of Works: \_\_\_\_\_ Expected Time Frame: \_\_\_\_\_

Diving Operation: \_\_\_\_\_

Ship and or Location: \_\_\_\_\_

Shore or Vessel Based: \_\_\_\_\_ No Divers: \_\_\_\_\_

Dive Vessel: \_\_\_\_\_ Skipper: \_\_\_\_\_

How is Diver Recovered from Water: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Emergency Contact No: \_\_\_\_\_

Agent: \_\_\_\_\_ Contact No: \_\_\_\_\_

Stevedore: \_\_\_\_\_ Contact No: \_\_\_\_\_

**Divers are required to:**

- Ensure all diving operations meet all central & local government legislation and guidelines
- Ensure weather and sea conditions are safe for diving operations
- All personnel must complete the Northport Site Induction & carry photo identification
- All PPE to be worn on the berth (Hard hats, PFD's (or full wetsuits), protective footwear & hi-vis)
- Communications plans are setup between divers, ship, stevedores and Whangarei Harbour Radio
- Alpha flag(s) clearly displayed and visible for harbour traffic
- Ensure all divers are made aware of the high current flow along the berth & plan accordingly
- Rescue plan formulated and in place before commencing diving operations
- Inform Whangarei Harbour Radio (VHF Ch11) prior to entry and on exiting the water.
- All incident or accidents must be reported to NPL Port Service Centre before leaving site

**Agents are required to:**

- Ensure stevedore is notified and communications are setup between them & the divers
- Ensure ship is made aware of the intended works & communications are setup with the divers

**Northport are required to:**

- Review shipping movements and ensure divers are aware
- Ensure ICCP system is isolated prior to diving operations commencing

Are you aware of the high tidal flows at the Northport site ?	YES	/	NO	<i>(DIVERS)</i>
Are you aware of the Impressed Cathodic Current Protection system?	YES	/	NO	<i>(DIVERS)</i>
Has a rescue plan been formulated, recovery from water plan?	YES	/	NO	<i>(DIVERS)</i>
Has the stevedore been notified (if applicable)	YES	/	NO	<i>(Agent)</i>
Has the ship been notified (if applicable)	YES	/	NO	<i>(Agent)</i>
Shipping movements reviewed & restrictions in place (if required)	YES	/	NO	<i>(NPL)</i>
ICCP System organised for shutdown	YES	/	NO	<i>(NPL)</i>
Whangarei Harbour radio Notice to Mariners readied	YES	/	NO	<i>(NPL)</i>

Dive Company: \_\_\_\_\_ Dated: \_\_\_\_\_

Agent: \_\_\_\_\_ Dated: \_\_\_\_\_

**APPROVED / DECLINED**

Northport Ltd: \_\_\_\_\_ Dated: \_\_\_\_\_

**NORTHPORT ICCP SYSTEM WILL BE SHUTDOWN AT \_\_\_\_\_ hrs on the \_\_\_\_\_**